

Name _____ Grade _____

Speech Title _____

SPEECH EVALUATION FORM

Ratings: 1 (poor) 2 (needs work) 3 (fair) 4 (good) 5 (excellent)

INTRODUCTION

| | | | | | |
|-------------------------|---|---|---|---|---|
| Began with introduction | 1 | 2 | 3 | 4 | 5 |
| Previewed main point(s) | 1 | 2 | 3 | 4 | 5 |
| Included purpose | 1 | 2 | 3 | 4 | 5 |

MAIN IDEA(S)

| | | | | | |
|-------------------------------|---|---|---|---|---|
| Easy to follow | 1 | 2 | 3 | 4 | 5 |
| Arranged in effective pattern | 1 | 2 | 3 | 4 | 5 |
| Contained smooth transitions | 1 | 2 | 3 | 4 | 5 |

DELIVERY

| | | | | | |
|---|---|---|---|---|---|
| Natural, conversational quality | 1 | 2 | 3 | 4 | 5 |
| Direct eye contact | 1 | 2 | 3 | 4 | 5 |
| No use of notes or written speech | 1 | 2 | 3 | 4 | 5 |
| Freedom from distracting words: (uh, um, and uh, you know, well, well uh) | 1 | 2 | 3 | 4 | 5 |
| Freedom from distracting mannerisms: (playing with clothes, hair; chewing gum; nervous gestures with hands or feet) | 1 | 2 | 3 | 4 | 5 |
| Avoids slouching, pacing or swaying | 1 | 2 | 3 | 4 | 5 |
| Effective volume, pitch, rate, and emphasis | 1 | 2 | 3 | 4 | 5 |

SUPPORTING MATERIAL

| | | | | | |
|--|---|---|---|---|---|
| Adequate verbal support (i.e. comparisons, examples, opinions, explanations) | 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|---|---|

CONCLUSION

| | | | | | |
|-----------------------------------|---|---|---|---|---|
| Summarized topic and main idea(s) | 1 | 2 | 3 | 4 | 5 |
| Closed in a memorable way | 1 | 2 | 3 | 4 | 5 |

PRESENTATION AS A WHOLE

| | | | | | |
|------------------------------|---|---|---|---|---|
| Relevant to topic | 1 | 2 | 3 | 4 | 5 |
| Within time limit (4-5 min.) | 1 | 2 | 3 | 4 | 5 |
| Motivated audience | 1 | 2 | 3 | 4 | 5 |

COMMENTS: